# shop.albertaparks.ca William Watson Lodge Online Reservations

#### Instructions

- A. Visit the main Alberta Parks William Watson Lodge webpage at <u>albertaparks.ca/wwl</u>
- B. At the bottom of the page, read the Frequently Asked Questions (FAQs) and Reservation Guidelines to ensure eligibility, maximum capacity and seasonal guidelines are met.
- C. Click on the "Book Now" button.

#### 1.

You are taken to shop.albertaparks.ca.

Click on "Sign In or Sign Up" at the top right corner of the page.

#### 2.

Click on "Create an Account."





### William Watson Lodge Online Reservations

#### 3.

Enter your information in the required fields (\*), then click "Continue."

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	Password* Use to login, view and edit your reservation
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# William Watson Lodge Online Reservations

#### 4.

Review your information including the mailing address. If the information is incorrect, you can click on "Update Profile." Otherwise, the sign up process is complete.

An email confirmation will be sent.

Click on "Home."

#### 5.

*Example:* To check availability, enter the following if you want to reserve for June 6, 2022 for 3 nights, and flexible in your preferred dates for 2 weeks after June 6.

- a. Type "William Watson Lodge" under the Where? search field.
- b. Choose "Cabins, Campsites & Lodging" under the Interested in field.
- c. Enter "Mon Jun 06 2022" or pick from the calendar under the Arrival date field.
- d. Choose "Flexible for next 2 weeks" from the drop down menu.
- e. Type "3" under the Length of stay field.
- f. Click on the "Search" button.







# William Watson Lodge Online Reservations

6.

When the search results show William Watson Lodge, click on "Book Sites."





### William Watson Lodge Online Reservations

#### 7.

Scroll to the top of the page and *read* all notes carefully.

- a. Expand the "Alerts and Important Information" dropdown. Further information is found here.
- b. Click on the blue hyperlink "here" to access and review the reservation guidelines. *Please read carefully*. Once read, click the browser's back button to return to this page.

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Eligibil	ity will be v	/erifiec	l upon arriva	ıl.					

Please access and review the Reservation Guidelines here. **47b.** 



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#### 8.

Search by accommodation type using any of the following methods:

- a. Filter: Search by accommodation type under the "Narrow Results" dropdown menu (Cabins - 1 Bedroom, Cabins - 2 Bedroom, Cabins - 3 Bedroom, Comfort Camping or Serviced Campsites) then click on "Apply Filter." For our example, we chose Cabins - 3 Bedroom.
- b. Site List or Date Range: View what accommodations are available by clicking on "Site List" tab for accommodation type or "Date Range Available" for dates.
- c. Tags: Filter by accommodation type by clicking on the accommodation type tags for "Cabin", "Comfort Camping" and "Serviced Campsite".

At the bottom of this page you can expand the dropdowns for further information for:

- Overview
- Season Dates •
- Services and Amenities
- Fees and Cancellations Policies •
- Getting There
- Contact Information

#### 9.

Choose your preferred cabin or campsite by clicking the name under "Site#" table header. For our example, we selected Cabin B4.

#### Book a Site at William Watson Lodge, AB

Book a Site at William Watson Lodg	ge, AB											Fin	d fac	ilitie	es ne	earby
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	C6	Cabins - 3 Bedroom	A	A	A	A	A	A	A	A	A	A	A	A	A	A
	D7	Cabins - 3 Bedroom	A	A	A	A	A	A	A	A	A	A	A	A	A	A
	D8	Cabins - 3 Bedroom	A	A	A	A	A	A	A	A	A	A	A	A	A	A
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# William Watson Lodge Online Reservations

#### 10.

Your selected dates in your preferred cabin are highlighted in yellow.

- a. If available (the letter A in blue boxes), you can choose to stay more or fewer nights by changing the number of nights in the "Length of stay" field.
- b. The price per night of the accommodation (this does not include the \$12 Reservation Fee per booking).
- c. To reserve, click on "Book these Dates."

Below, cabin amenities under "Site Details" and "Alerts and Important Information" are listed. The content includes what is available in your cabin and what you need to bring.





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#### 11.

If you are reserving a campsite, you will need to enter in your "Primary Equipment."

In the dropdown menu, you can choose from RV/Motorhome, Tent, or Trailer. To see if your unit will fit into the site, enter in the length and ensure that it does not exceed the maximum.

If you are reserving a cabin:

- a. Enter the required (\*) Site Occupants details.
- b. If you are booking on behalf of an eligible person, but have created the account in your name, click on the "Other" radio button.
- c. Select one of the check boxes next to the Primary Occupant Profile.
- d. Read Alerts and Important Information carefully. Also click on the blue link "here" for reservation guidelines.
- e. To acknowledge, check the box "Yes, I have read and understood this important information."
- f. Click on "Continue to Shopping Cart".

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# William Watson Lodge Online Reservations

#### 12.

Review your order in the Shopping Cart to confirm.

- a. If you have more than one reservation, you can check the box and then click on "Remove marked items" above.
- b. If you are not happy with your selection, you can click on "Abandon This Cart" to start again.
- c. If you are happy with your selection(s), click on "Checkout Shopping Cart" to proceed to payment.

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# William Watson Lodge Online Reservations

#### 13.

You will be able to review the price in the Checkout Shopping Cart. Please note that there is a \$12 reservation fee added to all bookings.

- a. Enter in your credit card details, including: Card type Card number and security code Expiry date, and Cardholder name.
- b. Click on the link "Purchase Policy Information" and read carefully.
- c. Read the Acknowledgement section. Once you have read and understood this information, check off the box to "Yes, I have read and accept the above acknowledgement."
- d. Click on "Complete this Purchase" to book and pay for your accommodation.

#### 14.

You can go back into your account and review your Current and Past Reservations.

Pack your bags. We are looking forward to having you stay at William Watson Lodge!

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